

(10) Use the capital I for the figure 1, and the capital O for cipher. The / mark at the left is for fractions, as  $\frac{1}{2}$  &c.

(11) To clean the type, slide the carriage to the extreme left and the indicator to the extreme right and with an old tooth brush, brush out the type. Then slide the carriage to the extreme right and the pointer to the extreme left and you can clean the balance of the type.

For printing fifty or one hundred copies, we can furnish you a 50c. bottle of duplicator ink, also duplicator at \$3.50 so that from one copy you will be able to make fifty or one hundred good copies.

This typewriter can be exchanged any time within a year for our high speed typewriter the ful. price paid for same to apply on the purchase.

## American Typewriter Co.,

265-267 Broadway,

New York, U. S. A.



---

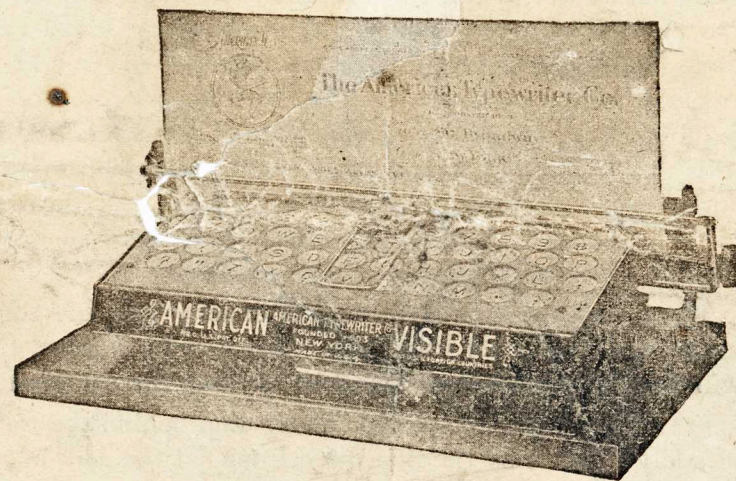
---

# Directions

## For Using

---

---



---

---

The American

Visible Typewriter

---

---

# DIRECTIONS

For Using The

## American Visible Typewriter

Do not expect to put the machine to its limit of speed the first few hours it is in your hands. It is necessary in all typewriters to familiarize yourself with the location of the letters before rapid work can be done. In the high-priced machines this requires many months of tedious five finger exercises, but with this machine, a few hours practice will enable you to carry on your ordinary correspondence at a fair rate of speed, which will increase rapidly until you can exceed the speed of a pen, from five to ten words a minute.

The arrangement of the letters is exactly like the standard machines so that after using this typewriter for a short time you will be able to operate any machine without further practice.

(1) The paper is placed under and behind the roller, and turned into place by the line space knob, at the end of the carriage.

(2) Hold down the space key at the front, and slide the carriage until the point at which you wish to print is opposite the square hole in the shield. The space key must always be held down to release the carriage when you wish to move it quickly a number of spaces to the right or left.

(3) Place the first finger of the right hand in the cup with the thumb and second finger on either side and place the

indicator over the desired letter, taking care to see that it is perfectly positioned in the center of the letter. When this cup is properly located, press the keyboard with an easy pressure until the type makes a clear impression against the paper. Raise the hand quickly so that the carriage may move promptly to the next letter; be sure that the cup is properly located **before** you begin to press the keyboard. When you begin to use the machine it will be well to keep clearly in mind the fact that you must locate, then press and do not put pressure on the keyboard until you are sure the cup is properly located over the desired letter. The key in front is to space between the words, this can be done with the right thumb or the left hand.

(4) When the writing grows dim put a drop of ink on the ink pad which is in front of the type, using a match or a wooden toothpick for this purpose. To do this conveniently move the type band and carriage to the extreme right to ink left side of pad and to extreme left to ink right ink pad so that the ink can be easily applied without smearing the type. Use only special American Typewriter Ink.

(5) To insert a letter or correction, place the next preceding letter at the printing point, then let go the space key and permit the carriage to move one letter space to the point at which letter is to be inserted.

(6) Should the paper feed unevenly, clean the rubber feed roller with a piece of fine sand paper or a clean ink eraser.

(7) The paper carriage and track must be kept clean and free from dirt. To clean, remove the backstop, at the back of the carriage, press on space key and slide the carriage out at the right end. Put a drop of good sewing machine oil on the bottom of the carriage and on the track, and then clean them both.

(8) Do not use too much oil, and wipe it off before putting carriage back. If oil is left on the machine it will collect dirt and prevent the carriage from moving, so that one letter will print over another.